

Town of Caledon

make a difference



Job Title: Supervisor, Development Inspections

Closing Date: April 22, 2026 12:00 PM EST

Town of Caledon is a dynamic municipality that successfully balances urban, rural, and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can ***make a difference***.

The Opportunity

Reporting directly to the Manager, Development Engineering, this role is responsible for the supervision of Development Inspection staff involved in construction oversight of new municipal infrastructure and lot grading across various development projects. You will lead and support staff while ensuring compliance with applicable legislation, Town policies, and industry standards. You will be responsible for administering consulting and construction contracts, including authorizing release of securities and holdbacks at project close-out. As the Supervisor, Development Inspections, you will perform the following duties, including but not limited to:

- Provide direction to consultants and contractors and ensure compliance with approved drawings, contract documents, and regulations, including stopping work where required
- Review and provide technical comments on development construction works and participate in processes such as PUC
- Enforce municipal engineering standards, applicable legislation, and industry best practices related to development construction
- Respond to inquiries from the public, internal departments, agencies, and Council, and recommend appropriate solutions
- Supervise staff, provide coaching and mentoring, and support employee development and performance management

The Ideal Candidate

We are seeking a knowledgeable and results-driven professional with a post-secondary diploma in Civil Engineering Technology or a closely related field. A degree in Civil Engineering or a related discipline is preferred. Our ideal candidate has 5–7 years of municipal engineering experience, including direct



6311 Old Church Road
Caledon, ON L7C 1J6
www.caledon.ca

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542

development/construction experience and a minimum of 2 years in a supervisory capacity, along with certification as a Certified Engineering Technologist (OACETT); P.Eng. designation is considered an asset.

The ideal candidate will have demonstrated leadership in process improvement and service excellence initiatives. We are seeking an individual with superior communication skills, a demonstrated ability to interpret and apply complex legislation and technical standards, and excellent problem-solving and organizational skills.

The successful candidate for Supervisor, Development Inspections will be required to work a flexible schedule, including in the office, remotely and after hours (as required).

This position offers a salary range of \$118,280.17 to \$147,850.22 plus a competitive benefit package.

Satisfactory passing of a criminal record check, and proof of qualifications will be required of any successful candidate(s) for this position.

The Town is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact People Services at (905) 584-2272 Ext. 4738.

Applications for this posting will be accepted until April 22, 2026 12:00PM EST.

How To Apply

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: www.caledon.ca/careers

If needed and upon request, this document can be made available in an alternative format.



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